

Ella Johnson Memorial Public Library District

To be eligible for a library card, a person must be a resident of the Ella Johnson Memorial Public Library District and be at least 5 years of age. Identification and proof of residency are required at the time a library card is issued. Children not yet 18 years of age must have the signature of a parent or guardian on their application. Before a child receives a library card, a parent or guardian of the child must come to the library and fill out the proper application for a library card. Proof of address is also required. A child may not receive a library card unless it is filled out by the parent or guardian and the child in the presence of a library staff member. No exceptions to this requirement will be made.

The Ella Johnson Memorial Public Library participates in the Illinois Non-Resident Library Card Program. Persons residing outside the Ella Johnson Memorial Public Library District and not entitled to the services of any tax-supported public library may purchase a library card. The non-resident card fee is determined using an acceptable formula as outlined by the Illinois State Library. This is an annual fee. The fee for a non-resident card is determined by applying the maximum tax rate of the district (.155%) to the Equalized Assessed Valuation (EAV) of the applicant's property. If the person applying for a library card rents the property in which he or she resides, the fee for the library card is determined by multiplying the monthly rent times 15%. A canceled check or rent receipt no older than three months old is required. Reciprocal borrowing privileges are extended according to State and System requirements.

Persons who own taxable property within the library district but who do not reside in the library district are entitled to a non-resident card upon presentation of a current property tax bill. Only one card may be issued for each parcel of taxable property.

As a general rule, all non-resident library cards expire one year from the date of issue. However, in the months of May and June, the library will issue quarterly non-resident cards, good for three months so that non-residents may participate in the library's summer reading program. The cost of the quarterly card will be 25% of the cost of an annual card as calculated by the above listed tax bill or rental receipt purchasing formula. The library will not issue quarterly cards from July to April.

Use of a library card is transferable among members of the same household for borrowing privileges except when the individual presenting another household member's card has outstanding fines on their own card. All patrons, however, must use their own cards for Internet access. Parents or guardians are financially responsible for all materials checked out on a child's card. A parent or guardian may be blocked from library use when a child for whom they are responsible has accrued \$3.00 in excess fines and/or overdue materials.