

Ella Johnson Memorial Public Library District
Minutes of the August 25, 2008 Regular Meeting

The regular meeting of the Board of Trustees of the Ella Johnson Memorial Public Library District was called to order at 7:30 PM by board president Richard Perry with trustees Barbara Brust, Judith Pokorny and Linda Wallace present. Trustees Robert Becker, Tracy Pierce and Luann Sarro were absent. Also present was library director Carol Schrey.

There were no additions/corrections to the agenda.

There were no questions/comments from the public/media.

Minutes: MM Wallace, sec. Pokorny to approve minutes of the July 28, 2008 regular meeting. Brust-yes, Perry-abstain, Pokorny-yes, Wallace-yes Motion carried.

There was no Tech Department report.

Trustee Luann Sarro arrived at 8:00 PM.

Treasurer's Report: MM Brust, sec. Wallace to approve bills/payroll for July 2008. Perry-yes, Pokorny-yes, Sarro-yes, Wallace-yes, Brust-yes Motion carried.

MM Wallace, sec. Sarro to adopt and file Yearend Statement of Receipts & Disbursements for FY beginning July 1, 2007 and ending June 30, 2008. Pokorny-yes, Sarro-yes, Wallace-yes, Brust-yes, Perry-yes Motion carried.

Transfer of unexpended funds for FY 2007-2008 to special reserve has been tabled until the September meeting.

Director's Report: No changes to the tentative Budget and Appropriation Ordinance. PALS will conduct an all-day presentation for trustees and library directors on October 11, 2008 at the Yorkville Public Library. Carol will make reservations for any board trustees interested in attending. Due to rising fuel costs and increase in delivery, PALS has notified our library that it does not meet criteria for our current 3 days a week delivery and therefore will only have delivery 2 days a week. Fire department annual inspection completed August 18th. New rooftop furnace unit has been installed. Hampshire, Burlington, Huntley, Elgin and Pingree Grove have been contacted regarding impact fees. Trustees discussed approaching Village of Hampshire about possible release of impact fees to cover conversion to PrairieCat membership. Kelly Greene continues to work on the website. ILSDO negotiated reinstatement of Wilson Select Database (previously cut by Illinois State Library). Our library will participate in new agreement. The library has also signed as a participant for Ask?Away Illinois (live chat with librarian network from all over the country for reference questions 24/7/365).

Presented for reading and discussion were additions regarding Sexual Harassment and Service to Patrons with Disabilities to the library's Mission Statement, By-laws and Policy Manual.

Carol provided a draft itemization of an “in the works” personnel policies/employee handbook.

There was no President’s report.

Unfinished Business: MM Sarro, sec. Wallace to approve and release Executive Session minutes from May 29, 2007, June 25, 2007, July 23, 2007 and July 31, 2007. Sarro-yes, Wallace-yes, Brust-yes, Perry-yes, Pokorny-yes Motion carried.

MM Pokorny, sec Sarro to accept proposal from IRSC for roof consulting services, aggregate fee estimate not to exceed \$4000.00. Wallace-yes, Brust-yes, Perry-yes, Pokorny-yes, Sarro-yes Motion carried.

MM Wallace, sec. Pokorny to accept Secretary’s Audit for FY 2007-2008. Brust-yes, Perry-yes, Pokorny-yes, Sarro-yes, Wallace-yes Motion carried.

MM Wallace, sec. Brust to approve policy changes to Section 8 Collection Development, Section 8-1 Selection of Material, Section 8-2 Collection Development and Weeding Policies, Section 8-3 Donations, Section 8-4 Bill of Rights and Collection Development, Section 8-5 Censorship or Objection to Library Materials of the library’s Mission Statement, By-Laws and Policy Manual. Perry-yes, Pokorny-yes, Sarro-yes, Wallace-yes, Brust-yes Motion carried.

New Business: MM Brust, sec. Sarro to allocate Per Capita Grant Funds for FY 2009-2010 for audio collection for teen, juvenile and children, adult, teen and children programming and PrairieCat membership. Pokorny-yes, Sarro-yes, Wallace-yes, Brust-yes, Perry-yes Motion carried.

Executive session not required.

Meeting adjourned at 9:02 PM.

Respectfully submitted,
Barbara M. Brust, Secretary