

Ella Johnson Memorial Public Library District
Minutes of the June 23, 2008 Regular Board Meeting

The regular meeting of the Board of Trustees of the Ella Johnson Memorial Public Library District was called to order at 7:30 PM by board president Richard Perry with trustees Barbara Brust, Luann Sarro and Linda Wallace present. Trustees Robert Becker, Tracy Pierce and Judith Pokorny were absent. Also present was library director Carol Schrey, Mike Reid of the Tech Dept. and Paul Wakefield, Voice Systems Architect.

Trustee Judith Pokorny arrived at 7:32 PM.

There were no additions/corrections to the agenda.

There were no questions/comments from the public/media.

Minutes: MM Sarro, sec. Wallace to approve minutes of the May 27, 2008 regular meeting as amended. Brust-yes, Perry-yes, Pokorny-yes, Sarro-yes, Wallace-yes Motion carried.

Tech Dept. Report: Mike Reid introduced Paul Wakefield, Voice System Architect with School District 300. He will do a telephone and data system evaluation with a possible VoiceOverIP solution. Mike reported that a switch needed to be replaced. It was covered under warranty.

Treasurer's Report: MM Brust, sec. Pokorny to approve bills/payroll for May 2008. Perry-yes, Pokorny-yes, Sarro-yes, Wallace-yes, Brust-yes Motion carried.

Director's Report: Adjustments made to FY 2008 operating budget. Book drop mileage to be reviewed. Damaged switch causing network outages. Current router support to end in August. PALS network coordinators performed a tech audit for the library. Cost increase to join PrairieCat. Spending of FY2008 per capita grant monies have been allocated for automation, website, collections, and purchase of databases. New domains have been registered for the library. www.ellajohnsonlibrary.org www.ellajohnsonlibrary.com www.ellajohnsonlibrary.info June 7th storms damaged the flag and flagpole halyard. Shelver Nicole Stadie promoted to circulation clerk. Joy Kleiser and Sue McCluskey obtained barcode certification. Trustees Pokorny, Sarro and Wallace will work with Carol on a draft policy for CD-DVD and other collections. Special Trustee Day at the ILA 2008 Conference. Interested trustees to contact Carol by end of July and she will make reservations.

President's Report: Cambridge Lakes drop box has been ordered. Their maintenance personnel will do the installation. Need to publicize Carol as new director and promote our services. Completed draft of WIU survey on behalf of Secretary of State. Reminder that the board acts as a body in all decisions.

Unfinished Business: The library has decided to transfer its funds to Citizens Bank.

MM Brust, sec. Sarro to accept Service Concepts proposal for replacement of roof top heating unit #4 in the amount of \$6770.00 and the optional Economizer in the amount of \$850.00 for a total of \$7620.00. Pokorny-yes, Sarro-yes, Wallace-yes, Brust-yes, Perry-yes Motion carried.

New Business: MM Sarro, sec. Pokorny to adopt Prevailing Wage Ordinance 2008-06-01. Sarro-yes, Wallace-yes, Brust-yes, Perry-yes, Pokorny-yes Motion carried.

MM Brust, sec. Wallace to adopt FY2008-2009 operating budget. Wallace-yes, Brust-yes, Perry-yes, Pokorny-yes, Sarro-yes Motion carried.

MM Pokorny, sec. Wallace to adopt Calendar of Regular Meetings Ordinance 2008-06-02. Brust-yes, Perry-yes, Pokorny-yes, Sarro-yes, Wallace-yes Motion carried.

Trustees Pokorny and Wallace will conduct the 6 month review of Executive Session minutes.

MM Sarro, sec. Wallace to appoint Carol Schrey as the authorized IMRF agent for the library. Perry-yes, Pokorny-yes, Sarro-yes, Wallace-yes, Brust-yes Motion carried.

MM Pokorny, sec. Wallace to hire Interstate Roofing Consultants to do a roof inspection and provide report at a cost estimate of \$1200.00-1800.00 for their services. Pokorny-yes, Sarro-yes, Wallace-yes, Brust-yes, Perry-yes Motion carried.

Executive session not required.

Meeting adjourned at 9:29 PM.

Respectfully submitted,
Barbara M. Brust, Secretary