

Ella Johnson Memorial Public Library District
Minutes of the September 27, 2010 Regular Meeting

The regular meeting of the Board of Trustees of the Ella Johnson Memorial Public Library District was called to order at 7:33 PM by board president Richard Perry with trustees Barbara Brust, Tracy Pierce, Judith Pokorny and Linda Wallace present. Trustees Robert Becker and Luann Sarro were absent. Also present was library director Carol Schrey.

There were no additions/corrections to the agenda.

There were no questions/comments from the public/media.

Minutes: Motion Pokorny, sec. Wallace to approve minutes of the August 23, 2010 regular meeting. Pierce-yes, Pokorny-yes, Wallace-yes, Brust-yes, Perry-yes Motion carried.

Treasurer's Report: Motion Wallace, sec. Pokorny to correct August 2010 bills approved for payment to read \$32,626.62. Wallace-yes, Brust-yes, Perry-yes, Pierce-yes, Pokorny-yes Motion carried.

Motion Brust, sec. Pierce to approve for payment September 2010 bills in the amount of \$21,766.92. Perry-yes, Pierce-yes, Pokorny-yes, Wallace-yes, Brust-yes Motion carried.

Motion Wallace, sec. Pokorny to adopt and file Certified Estimate of Revenues by Source. Pokorny-yes, Wallace-yes, Brust-yes, Perry-yes, Pierce-yes Motion carried.

Transfer of unexpended funds has been tabled until the October meeting.

The board discussed five different draft levy scenarios.

Director's Report: New router and server installed along with new anti-virus program on all staff and public PCs. Staff mini-training for September was on circulation issues, October on reader's advisory, November to be on disaster and emergency plans. 14 area public libraries will meet monthly for support resources. August 2010 circulation increased 650% over August 2009 circulation due to PrairieCat system. Permission to close the library for a few hours in December so staff can update CPR certification.

President's Report: Informed board of receipt of certified letter regarding Pingree Grove annexation of 8 acres owned by DRH Cambridge Homes, Inc. which is within library district. Have met with library director regarding goal setting.

Unfinished Business: The board discussed holiday revisions to Policy section 2-10 with no action taken. Until policy revisions can be completed it was agreed by board consensus that the temporary decision of June 28, 2010 remain in effect (except for Easter Sunday, any approved holidays that fall on a weekend, a salaried employee will be able to take a floating paid holiday within the same month). It was determined that a personnel committee be formed.

The board reviewed chapters 3 & 5 Serving Our Public 2.0 and identified the following which have impacted the library

*The library should consider applying for the e-rate discounts

*The Library Board of Trustees should review the acceptable use policy annually

*The library staff needs to be assessed more frequently and receive more training in technology and electronic resources if necessary

*The library needs to seriously review its Internet connectivity options since the library is hitting its maximum bandwidth with ICN T1 line

*The library should investigate the cost for telephone access for deaf/hearing impaired patrons

New Business: Motion Brust, sec. Pierce to adopt Annual Budget and Appropriation Ordinance 2010-09-01 for fiscal year beginning July 1, 2010 and ending June 30, 2011. Brust-yes, Perry-yes, Pierce-yes, Pokorny-yes, Wallace-yes Motion carried.

Motion Wallace, sec. Pokorny to direct staff to prepare and publish Truth in Taxation Notice of proposed property taxes to be levied for 2010 in the amount of \$732,000. Perry-yes, Pierce-yes, Pokorny-yes, Wallace-yes, Brust-yes Motion carried.

Executive session not required.

Open Discussion: Banned Book Week September 25th thru October 2nd. Genoa resident leaves 1.7 million to Genoa Public Library.

Meeting adjourned at 9:08 PM.

Respectfully submitted,
Barbara M. Brust, Secretary