

**Ella Johnson Memorial Public Library
109 S. State Street, Hampshire, IL 60140
Regular Meeting of the Board of Trustees
November 22, 2021**

Call to Order: President Brust called the regular meeting of the Board of Trustees to order at 7:00 pm. Present were trustees Karen Williams, Matthew Mariani, Pat Dumoulin, Linda Wallace and Judith Pokorny. Also present were interim Executive Director, Stephen Bero, Alex Todd, and Kim Alberth.

Changes/Corrections to the Agenda: Minutes from Executive Sessions dated September 27, 2021 and October 25, 2021 were deleted from consideration for approval. They will be reviewed at a later date.

Questions/Comments- Public Media: None
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Approval of Minutes: Motion by Trustee Dumoulin and second by Trustee Wallace to approve the minutes from the Regular Meeting of the Board of Trustees on October 25, 2021. Minutes were approved by consensus.

Treasurer's Report:

A. Approval of Bills – Motion by Trustee – Motion by Trustee Wallace and second by Trustee Mariani to approve bills to be paid on November 22, 2021 in the amount of \$32, 271.72.

Ayes: Trustees Brust, Wallace, Williams, Mariani, Dumoulin, and Pokorny

Nays: None

B. Financial Report - President Brust asked if Bound Copies of the final version of the Audited Financial Statement for Fiscal Year ended in June 2021 would be available to trustees. Director Bero agreed to request bound copies from the auditors, Tighe, Kress, and Orr, P.C.

Director's Report: Executive Director Bero reported that new public computers are scheduled to be delivered in mid-December and that the monitors have already arrived. New metal book trucks have been ordered and the Cambridge Lakes Community Center book drop will be delivered directly to the Pingree Grove location. Advertising continues to fill the position of Youth Services Programmer and Library Services Manager. Director Bero will continue a conversation with our health insurance broker, Bob Eriksen, about open enrollment and costs. He will also research the current process for recovering impact fees from the Village of Hampshire.

President's Report: President Brust thanked trustees for words of encouragement during the current director search process. She read the Christmas card sent by Resource Bank and acknowledged the card and candy sent by the Dieters and Todd Library Consulting Firm.

Unfinished Business:

A. Ordinance – Motion Trustee Mariani and second by Trustee Wallace to adopt Ordinance 2021-11-01 Levy and Tax Assessment in the amount of \$1,246, 900.00.

Ayes: Trustees Williams, Mariani, Dumoulin, Wallace, Brust, and Pokorny

Nays: None

B. Audited Financial Statement – Motion Trustee Dumoulin and second by Trustee Wallace to accept the Audited Financial Statement for Fiscal Year ended June 2021. Motion passed by consensus.

New Business:

A. Transfer of Funds – Further discussion of whether to move money from the General Fund to Special Reserve and/or a Money Market account was deferred to the next regular meeting.

B. Director Search - Alex Todd, representing the Library Consulting Firm of Dieters and Todd, reviewed the process for interviewing candidates and the new time frame that will go into place after January 1. Zoom interviews of the semi-finalists will occur during the last week in January/first week on February, specifically on Monday, January 31 and Wednesday, February 2, with in-person interviews of the finalists to occur on Saturday, February 19.

C. Per Capita Grant – As part of the preparation for the per capita grant, Director Bero reminded trustees to read section 4.0 of “Serving Our Public.” Discussion of that section will be part of the agenda for the December regular meeting.

Executive Session: Motion trustee Williams and second by Trustee Mariani to enter executive session at 8:24 pm to discuss 5ILCS 120/2(c)(5) – Consideration of the purchase or lease of real property for the use of the public body.

Ayes: Trustees Brust, Pokorny, Mariani, Wallace, Williams, and Dumoulin.

Nays: None

Board returned to the regular meeting at 8:56 p.m.

Action in Response to Executive Session – None

Discussion: Nothing more was discussed regarding the director search; however, trustees did consider how to approach the public about the board vacancy. By consensus, trustees agreed to add the Pledge of Allegiance as item II to the monthly meeting agenda after the Call to Order.

Adjournment: President Brust adjourned the meeting at 9:14 pm.

Respectfully submitted,

Judith Pokorny
Recording Secretary