

**Ella Johnson Memorial Public Library
109 S. State Street, Hampshire, IL 60140
Regular Meeting of the Board of Trustees
March 25, 2024**

Call to Order: Vice-President Judy Pokorny called the regular meeting of the Board of Trustees to order at 7:00 pm.

Present: Trustees Kim Alberth, Pat Dumoulin, Morgan Kolecke, Suzanne Lattanzio, Judy Pokorny, and Karen Williams

Absent: Trustee Linda Wallace

Staff Members: Executive Director Stephen Bero, Youth Services Manager/Assistant Director Heather Swanson, and Recording Secretary Kimberly Luhman.

Public: Friends of the Library President Cathy Czopek.

Pledge of Allegiance: Vice-President Pokorny led those gathered in the Pledge of Allegiance.

Changes/Corrections to the Agenda: Amending agenda to include the Executive Minutes.

Questions/Comments-Public/Media: None

Approval of Minutes

Decennial Minutes: Motion by Trustee Williams and second by Trustee Lattanzio to approve the Decennial Community minutes from the meeting held on February 26, 2024. The minutes were approved by voice-vote consensus.

Regular Meeting: Motion by Trustee Lattanzio and second by Trustee Alberth to approve the minutes from the Regular Meeting of the Board of Trustees held on February 26, 2024. The minutes were approved by voice-vote consensus.

Executive Minutes: Motion by Trustee Dumoulin and second by Trustee Kolecke to approve the minutes from the Executive Meeting of the Board of Trustees held on February 26, 2024. The minutes were approved by voice-vote consensus.

Treasurer's Report:

- Approval of Bills for March 2024 and Payrolls for February 2024. Motion by Trustee Dumoulin and second by Trustee Alberth to approve Bills for March 2024 in the amount of \$37,999.41 and Payrolls for February 2024 in the amount of \$31,232.33. The Bills and Payrolls were approved by voice-vote consensus.
- Financial Report-Trustees reviewed the monthly Financial Report prepared by J. Scott Chilton, CPA.

Director's Report:

- Department Reports
- Circulation/Programming/Database Statistics
- Ella's Friends Minutes-February 6, 2024

Director Bero did not have any news to share.

Friends of the Library President Cathy Czopek reminded the board of their geranium sale that was starting. Flowers can be picked up at Prairie View Garden Center on May 4th. Cathy asked us to save any small boxes we have so Ron can use them to mail out any books that are purchased through our eBay. Also, great news, there are four new members.

President's Report: Trustee Pokorny did not have anything from President Wallace to share, but wanted to share how amazed she is from the programs we offer at our library. In spite of having space constraints, we still are offering a variety of programs for all ages. Heather shared about the two schools that came and what a fun night it was for Cambridge Lakes students.

Unfinished Business: None

New Business:

A. Notary Policy

Motion by Trustee Lattanzio and second by Trustee Williams to adopt the Notary Policy as presented. The motion was approved by voice- vote consensus.

B. Executive Session to consider the purchase or lease of real property for the use of the public body [5ILCS 120(c) (5)]. Motion by Trustee Dumoulin and second by Trustee Alberth to enter executive session at 7:25 PM. The motion was approved by voice-vote consensus.

Board returned to its regular meeting at 8:11 PM

Action as a result of Executive Session: None

Discussion: None

Adjournment: Trustee Dumoulin motioned for the meeting to be adjourned, seconded by Trustee Kolecke. Vice-President Pokorny adjourned the meeting at 8:12pm. Closing of the meeting was approved by voice-vote consensus.

The next Regular Board Meeting is at 7:00 pm on Monday, April 22, 2024.

Respectfully submitted,

Kimberly Luhman, Recording Secretary

Karen Williams, Board Secretary