

**Ella Johnson Memorial Public Library
109 S. State Street, Hampshire, IL 60140
Regular Meeting of the Board of Trustees
January 22, 2024**

Call to Order: President Linda Wallace called the regular meeting of the Board of Trustees to order at 7:00 pm.

Present: Trustees Kim Alberth, Pat Dumoulin, Morgan Kolecke, Suzanne Lattanzio, Linda Wallace, and Judy Pokorny

Absent: Trustee Karen Williams

Staff Members: Executive Director Stephen Bero, Youth Services Manager/Assistant Director Heather Swanson, and Recording Secretary Kimberly Luhman.

Public: Friends of the Library President Cathy Czopek

Pledge of Allegiance: President Wallace led those gathered in the Pledge of Allegiance.

Changes/Corrections to the Agenda: None

Questions/Comments-Public/Media: None

Approval of Minutes: Motion by Trustee Dumoulin and second by Trustee Lattanzio to approve the minutes from the Regular Meeting of the Board of Trustees held on December 18, 2023. The minutes were approved by voice-vote consensus.

Motion by Trustee Alberth and second by Trustee Pokorny to approve the minutes from the Executive Session Meeting of the Board of Trustees held on December 18, 2023. The minutes were approved by voice-vote consensus.

Treasurer's Report:

- Approval of Bills for December 2023 and January 2024 and Payrolls for December 2023. Motion by Trustee Kolecke and second by Trustee Lattanzio to approve Bills in December 2023 for the amount of \$40,104.10 and January 2024 for the amount of \$44,924.34 and Payrolls for December 2023 in the amount of \$27,071.43. The Bills and Payrolls were approved by voice-vote consensus.
- Financial Report-Trustees reviewed the monthly Financial Report prepared by J. Scott Chilton, CPA.

Per Trustee Dumoulin the investment income is doing well. Director Bero mentioned that there will need to be a reclassification of a few line items, he will go over with the accounting firm.

Director's Report:

- Department Reports
- Circulation/Programming/Database Statistics
- PrairieCat Notes -Administrative Council Brief
- Friends Minutes

Director Bero shared that he is very pleased with the team of employees that we have at the library. He feels together we make a great team. There have been two new employees that started this month. Welcome Mary and Susie!

President's Report: Trustee Wallace shared a news article regarding the Census count in Pingree Grove. She feels we are on target with the direction of the library and pleased the villages are all working together. Lots of great things are happening.

Unfinished Business: Per Capita Grant 2024 Application

Motion by Trustee Dumoulin and second by Trustee Lattanzio to approve the application for the Per Capita Grant 2024. The motion was approved by voice-vote consensus.

New Business:

- **Semi-annual Review of Closed Minutes of Executive Sessions**

- Motion by Trustee Pokorny and second by Trustee Dumoulin that the board open the closed minutes of Executive sessions as recommended by the committee. The motion was approved by voice-vote consensus.

Discussion: Director Bero shared that we are currently waiting on the Pingree Grove property closing. There needs to be a team meeting between the engineers from both Pingree Grove and the Library to further discuss the land issues. We are hoping for a February closing. Director Bero has been speaking with the D301 Superintendent regarding the potential of a trailer to be used as a library branch. Currently there is a store front being remodeled, but Burlington has that project on hold. No discussion with Hampshire regarding property.

Adjournment: Trustee Dumoulin motioned for the meeting to be adjourned, seconded by Trustee Alberth. President Wallace adjourned the meeting at 7:44pm. Closing of the meeting was approved by voice-vote consensus.

The next meeting of the Decennial Committee is at 6:30 PM on Monday, February 26, 2024. The next Regular Board Meeting is at 7:00 pm on Monday, February 26, 2024.

Respectfully submitted,

Kimberly Luhman, Recording Secretary

Karen Williams, Board Secretary