

**Ella Johnson Memorial Public Library**  
**109 S. State Street, Hampshire, IL 60140**  
**Regular Meeting of the Board of Trustees**  
**June 27, 2022**

**Call to Order:** President Barbara Brust called the regular meeting of the Board of Trustees to order at 7:01 pm.

Present were trustees Suzanne Lattanzio, Matthew Mariani, Judy Pokorny, Linda Wallace and Karen Williams. Also present were staff members Executive Director Stephen Bero, Youth Services Manager/Assistant Director Heather Swanson, and Recording Secretary Kimberly Luhman. Public present were Kim Alberth.

Absent: Trustee Pat Dumoulin.

**Pledge of Allegiance:** President Brust led those gathered in the Pledge of Allegiance.

**Changes/Corrections to the Agenda:** None

**Questions/Comments-Public/Media:** None

**Approval of Minutes:** Motion by Trustee Wallace and second by Trustee Mariani to approve the minutes from the Regular Meeting of the Board of Trustees held on May 23, 2022. Minutes were approved by voice-vote consensus.

**Treasurer's Report:**

- A.** Approval of Bills for June and Payroll for May- Motion by Trustee Pokorny and second by Trustee Lattanzio to approve June bills in the amount of \$66,795.89 and the May 2022 payroll in the amount of \$17,505.42.

Ayes: Trustees Brust, Lattanzio, Mariani, Pokorny, Wallace and Williams

Nays: None

Absent: Trustee Pat Dumoulin

- B.** Financial Report-Trustees reviewed the monthly Financial Report prepared by J. Scott Chilton, CPA.

**Director's Report:**

- A.** Circulation/Programming/Database Statistics
- B.** Friends Minutes-June 14, 2022

Executive Director Stephen Bero shared that we have a new meter for the gas line. Streetscape is moving along as planned.

The fourth Tuesday of each month the library's support computer company Current Technologies will be onsite to address any issues.

Great turnout for the Street Dance. Lots of youth enjoyed the fishing game and treasure chest prizes. Lots of questions about Summer Reading and how to obtain a library card. Youth Services is busy with programs, as is the adult services department.

Friends of the Library have sponsored many of the summer reading prizes.

**President's Report:** Trustee Brust shared that on September 22<sup>nd</sup> she will be presenting at the Hampshire Historical Society meeting a history of the library at 7:00 PM.

Trustee Brust received an email with a comment from a patron that Karin Vial was a wonderful person to have at the library. We are fortunate to have her on staff.

Parking in front of the library, once construction is completed, will result in the single handicap space being of the correct size. The remaining parking will consist of six regular spaces, with the loss of a single regular spot.

Impact fees are being held by the Village of Hampshire in the amount of \$158,400.75 as of May 5, 2022. Much discussion regarding impact fees was discussed.

Trustee Brust shared the letter of resignation dated June 30, 2022, from Trustee Mariani. It has been wonderful to have him on the library board. He will be greatly missed.

**Unfinished Business:** None

**New Business:**

- A.** Adoption of Ordinance 2022-06-01 Setting Meeting Dates for Fiscal Year 2022-2023.  
Motion by Trustee Williams and Seconded by Trustee Mariani

Ayes: Trustees Brust, Lattanzio, Mariani, Pokorny, Wallace and Willams  
Nays: None  
Absent: Trustee Dumoulin

- B.** Adoption of Ordinance 2022-06-02 Tentative Budget & Appropriations for FY 2022-2023 and Setting Time for Public Hearing for the Annual Budget & Appropriations. August 22, 2022, at 6:45 pm. Motion by Trustee Wallace and seconded by Trustee Mariani

Ayes: Trustees Brust, Lattanzio, Mariani, Pokorny, Wallace and Willams  
Nays: None  
Absent: Trustee Dumoulin

- C.** Intergovernmental Agreement to participate in Illinois Libraries Present consortium.  
Motion by Trustee Wallace and seconded by Trustee Lattanzio. Approved by voice-vote.

- D.** Engagement of Auditor  
Accept proposal from Lauterbach & Amen, LLP for auditing purposes. 2022- \$8,270.00, 2023- \$10,515.00, 2024-\$10,830.00  
Motion by Trustee Pokorny and seconded by Trustee Willams. Approved by voice-vote.

- E.** Approval of Service Agreement with Dewberry Architects.  
Motion by Trustee Wallace and seconded by Trustee Lattanzio. Approved by voice-vote.

**F. Appointment of Trustees to the Committee for the Semi-Annual Review of Executive Sessions Minutes.**

Trustee Brust appointed Trustee Lattanzio to serve on the committee alongside herself. They will be reviewing 2-3 years of executive meeting minutes and decide which minutes to open to the public and which tape recordings can be destroyed.

**Executive Session:** Motion by Trustee Mariani and second by Trustee Williams to enter executive session at 8:23 pm to discuss 5 ILCS 120/2(c) (5)-Consideration of the purchase or lease of real property for the use of the public body.

Ayes: Trustees Brust, Lattanzio, Mariani, Pokorny, Wallace and Williams

Nays: None

Absent: Trustee Dumoulin

Board returned to regular meeting at 8:54 pm.

**Action as a Result of Executive Session:** None

**Executive Session:** Motion by Trustee Mariani and seconded by Lattanzio to enter executive session at 8:53 pm to discuss 5ILC 120/2 (c) (3)-Selection of a person to fill a public office.

Ayes: Trustees Brust, Lattanzio, Mariani, Pokorny, Wallace and Williams

Nays: None

Absent: Trustee Dumoulin

Board returned to regular meeting at 9:39 pm.

**Action as a Result of Executive Session:** None

**Discussion:** None

**Adjournment:** President Brust adjourned the meeting at 9:40 pm.

The next Regular Board Meeting is at 7:00 pm on Monday, July 25, 2022

Respectfully submitted,

Kimberly Luhman, Recording Secretary

Judith Pokorny, Board Secretary