

**Ella Johnson Memorial Public Library**  
**109 S. State Street, Hampshire, IL 60140**  
**Regular Meeting of the Board of Trustees**  
**September 26, 2022**

**Call to Order:** President Barbara Brust called the regular meeting of the Board of Trustees to order at 7:00 pm.

Present were Trustees Pat Dumoulin, Suzanne Lattanzio, Judy Pokorny, Linda Wallace, and Karen Williams. Staff Members present were Executive Director Stephen Bero, Youth Services Manager/Assistant Director Heather Swanson, and Recording Secretary Kimberly Luhman. Public present, Kim Alberth, and Linda Drendel. Absent: None

**Pledge of Allegiance:** President Brust led those gathered in the Pledge of Allegiance.

**Changes/Corrections to the Agenda:** None

**Questions/Comments-Public/Media:** Kim Alberth addressed the board regarding Ella Johnson becoming a fine free library.

**Approval of Minutes:** Motion by Trustee Wallace and second by Trustee Dumoulin to approve the minutes from the Public Hearing held on August 22, 2022, and the Regular Meeting of the Board of Trustees held on August 22, 2022. Minutes were approved by voice-vote consensus.

**Filling the Vacancy on the Library Board:** Motion by Trustee Brust and second by Trustee Dumoulin for the appointment of Linda Drendel to the term ending April 2023.

Ayes: Trustees Brust, Dumoulin, Lattanzio, Pokorny, Wallace, and Williams  
Nays: None  
Absent: None  
Abstain: None

**Oath of Office:** President Brust swore in Trustee Appointee Linda Drendel.

**Treasurer's Report:**

- A.** Approval of Bills for September 2022 and Payroll for August 2022. Motion by Trustee Williams and second by Trustee Wallace to approve September bills in the amount of \$36,799.54 and the August 2022 payroll in the amount of \$19,511.51.

Ayes: Trustees Brust, Drendel, Dumoulin, Lattanzio, Pokorny, Wallace, and Williams  
Nays: None  
Absent: None  
Abstain: None

- B.** Financial Report-Trustees reviewed the monthly Financial Report prepared by J. Scott Chilton, CPA.

Two CD's will be maturing on September 27, 2022, and two CD's will be maturing on October 11, 2022. Consensus was to move them to a Money Market and then transfer that to T-Bills on October 11, 2022.

### **Director's Report:**

- A.** Department Reports
- B.** Circulation/Programming/Database Statistics
- C.** Friends Minutes-September 6, 2022

Executive Director Stephen Bero shared an update on the North wall landscaping. Verhaeghe Landscaping will be removing the landscaping, and once that is finished IBI will return to fix the bricks.

We did receive our Per Capita Grant award of \$37,283.58.

Heather Swanson shared that the Burlington parade had a great response despite the rain. Our 1<sup>st</sup> Annual Art Show was a great success.

Patrons are attending/responding to programs. Craft kits are popular with adult patrons.

**President's Report:** Trustee Brust attended the Lunch and Learn on August 23<sup>rd</sup>. Trustee Brust also attended the ribbon cuttings of the Hampton Inn and Harp's Lounge. On September 22<sup>nd</sup> Trustee Brust presented to the Hampshire Township Historical Society a History of the Ella Johnson Memorial Public Library. Those attending received our latest monthly calendars along with all the information we give our new patrons. Trustee Brust shared information on wetlands from a magazine she had acquired.

### **Unfinished Business:**

- A.** Library Card Policy. Motion by Trustee Wallace and second by Trustee Lattanzio to accept the revised card policy. Approved by voice-vote consensus.

### **New Business:**

- A.** Proclamation: National Friends of the Library Week, October 16-22, 2022. Motion by Trustee Pokorny and second by Trustee Dumoulin. Approved by voice-vote consensus.
- B. Closing the library for Staff In-Service, updated:** The date will change to November 4, 2022. This will allow more time for planning the activities for the day. Approved by voice-vote consensus.

**Executive Session:** Motion by Trustee Dumoulin and second by Trustee Wallace to enter executive session at 8:08 pm to discuss 5 ILCS 120/2(c) (5)-Consideration of the purchase or lease of real property for the use of the public body.

Ayes: Trustees Brust, Drendel, Dumoulin, Lattanzio, Pokorny, Wallace and Williams

Nays: None

Absent: None

Board returned to regular meeting at 9:11 pm.

**Action as a Result of Executive Session:** None

**Discussion:** Trustee Williams will not be able to attend the October meeting.

**Adjournment:** President Brust adjourned the meeting at 9:12pm.

The next Regular Board Meeting is at 7:00 pm on Monday, October 24, 2022

Respectfully submitted,

Kimberly Luhman, Recording Secretary

Judith Pokorny, Board Secretary