

Ella Johnson Memorial Public Library
109 S. State Street, Hampshire, IL 60140
Regular Meeting of the Board of Trustees
September 25, 2023

Call to Order: President Linda Wallace called the regular meeting of the Board of Trustees to order at 7:01 pm.

Present: Trustees Kim Alberth, Pat Dumoulin, Morgan Kolecke, Linda Wallace, and Karen Williams.

Absent: Trustees Suzanne Lattanzio and Judy Pokorny

Staff Members: Executive Director Stephen Bero, Youth Services Manager/Assistant Director Heather Swanson, and Recording Secretary Kimberly Luhman.

Public: Valerie Reh

Pledge of Allegiance: President Wallace led those gathered in the Pledge of Allegiance.

Changes/Corrections to the Agenda: None

Questions/Comments-Public/Media: None

Approval of Minutes: Motion by Trustee Williams and second by Trustee Dumoulin to approve the minutes from the Regular Meeting of the Board of Trustees held on August 28, 2023. The minutes were approved by voice-vote consensus.

Executive Session Minutes: Motion by Trustee Dumoulin and second by Trustee Alberth to approve the Executive Session minutes from Regular Meeting of the Board of Trustees held on August 28, 2023. The minutes were approved by voice-vote consensus.

Treasurer's Report:

- A. Approval of Bills for September 2023, and Payrolls for August 2023. Motion by Trustee Dumoulin and second by Trustee Kolecke to approve September bills in the amount of \$38,550.07 and the August 2023 payrolls in the amount of \$27,857.38. The bills and payroll were approved by voice-vote consensus.
- B. Financial Report-Trustees reviewed the monthly Financial Report prepared by J. Scott Chilton, CPA.

Director's Report:

- A.** Department Reports
- B.** Circulation/Programming/Database Statistics
- C.** PrairieCat Notes
 - a. Delegates Assembly Brief
 - b. Administrative Council Brief
- D.** Friends Minutes-September 5, 2023

Trustee Wallace shared the disappointment in not being able to have programs at Sun City in Huntley. Director Bero asked Heather Swanson to share about the restrictions at Cambridge Lakes and the direction she is taking to offer programs to Pingree Grove. Heather said it is difficult to work with Cambridge Lakes because they have restrictions on the use of their facilities with non-residents. Heather mentioned that Therese will be doing programming at Carillon and that is good. Trustee Alberth said it was due to the fact their residents pay for the facility. Director Bero mentioned that we should continue to try to work with them.

President's Report: Trustee Wallace reminded the board that the next board meeting will begin at 6:30 pm.

Unfinished Business: None

New Business:

- A.** Ordinance 2023-09-01 Special Reserve Fund Plan
Motion by Trustee Williams and second by Trustee Dumoulin to adopt Ordinance 2023-09-01. The motion was approved by voice-vote consensus.
- B.** Transfer of Surplus Funds from the General Operating Fund to the Special Reserve Fund
Motion by Trustee Dumoulin and seconded by Trustee Kolecke to transfer \$300,000.00 from the General Operating Fund to the Special Reserve Fund. The motion was approved by voice-vote consensus.
- C.** Executive Session to consider the purchase or lease of real property for the use of the public body (5ILCS 120(c)(5)). Motion by Trustee Dumoulin and second by Trustee Alberth to enter executive session at 7:17 pm. The motion was approved by voice-vote consensus.

Board returned to its regular meeting at 7:48 pm.

Action as a result of Executive Session: Approval of Intergovernmental Agreement with Pingree Grove

- D.** Motion by Trustee Dumoulin and seconded by Trustee Alberth for Approval of Intergovernmental Agreement with Pingree Grove. The motion was approved by voice-vote consensus.

Discussion: Trustee Williams reminded the board that she will not be able to attend the October board meeting due to a work commitment.

Trustee Alberth would like to take another look at the library going fines free at our next meeting. Director Bero said it could be added to the October agenda.

Trustee Dumoulin reminded everyone the next board meeting would be at 6:30 pm.

Adjournment: Trustee Dumoulin motioned for the meeting to be adjourned, seconded by Trustee Alberth. President Wallace adjourned the meeting at 7:52 pm. Closing of the meeting was approved by voice-vote consensus.

The next Regular Board Meeting is at 6:30 pm on Monday, October 24, 2023.

Respectfully submitted,

Kimberly Luhman, Recording Secretary

Karen Williams, Board Secretary