

**Ella Johnson Memorial Public Library
109 S. State Street, Hampshire, IL 60140
Regular Meeting of the Board of Trustees
September 23, 2024**

Call to Order: President Linda Wallace called the regular meeting of the Board of Trustees to order at 7:00 pm.

Present: Trustees Kim Alberth, Pat Dumoulin, Morgan Kolecke, Suzanne Lattanzio, Judy Pokorny, Linda Wallace and Karen Williams

Absent: None

Staff Members: Executive Director Stephen Bero, Youth Services Manager/Assistant Director Heather Swanson, and Recording Secretary Kimberly Luhman.

Public: Friends of the Library Bonnie Keegan and Cathy Czopek, Patti Prill of the Hampshire Township Park District, Mortenson Business Development Manager Steve Eskildsen, Chapman & Cutler LLP Bond Counsel Kent Floros

Via-Zoom: Jamie Rachlin-Financial Consultant on bonds

Pledge of Allegiance: President Wallace led those gathered in the Pledge of Allegiance.

Changes/Corrections to the Agenda: None

Questions/Comments-Public/Media: None

Approval of Minutes:

Public Meeting: Motion by Trustee Dumoulin and second by Trustee Pokorny to approve the minutes from the Public Meeting of the Board of Trustees held on August 26, 2024. The minutes were approved by voice-vote consensus.

Regular Session: Motion by Trustee Williams and second by Trustee Dumoulin to approve the minutes from the Regular Meeting of the Board of Trustees held on August 26, 2024. The minutes were approved by voice-vote consensus.

Treasurer's Report:

- Approval of Bills for September 2024; Payrolls for August 2024. Motion by Trustee Alberth and second by Trustee Kolecke to approve the September 2024 Bills in the amount of \$30,915.85 and Payrolls in the amount of \$36,864.14. The Bills and Payrolls were approved by voice-vote consensus.
- Financial Report-Trustees reviewed the monthly Financial Report prepared by J. Scott Chilton, CPA.

Director's Report:

- Department Reports
- Circulation/Programming/Database Statistics
- Ella's Friends Minutes-September 3, 2024

Director Bero shared that as we move into the middle of our Fall programing, we will be busy with various programs through December, crafts, Halloween, cemetery walk, holiday and many others. We had an increase in library cards recently.

Linda really enjoyed the visit with Del Webb.

Ella's Friends: Another reminder of our book sale will be held on October 4-6th At Prairieview Garden Center. National Honors Society (NHS) students have been helping with the set up and have been a big assistance with all the books. Mortenson has assisted with the book sale and their help has been much appreciated. Friends have purchased signs for the referendum and have them available. They would like to put them out in the community and at various well-traveled areas.

Resignation of Karen Williams; election of new Secretary: Motion by Trustee Dumoulin and second by Trustee Pokorny to elect Trustee Alberth as the new secretary. Motion was approved by voice-vote consensus.

President's Report: Trustee Wallace thanked Trustee Williams for all that she has done since joining the Board. All her work has been greatly appreciated and she will be missed from the Board. Reminder of the Town Hall meetings at Pingree Grove on September 25th and one at Hampshire Middle School on September 30th. Both meetings are from 7:00 pm till 8:00 pm. Depending on the responses there could be an additional one added, possibly one at Carillon in October. Stephen remarked he has been fielding all the responses on any Facebook post. There have been positive and negative comments. He feels most people do not really understand our district size and who we serve. These are all teachable moments.

Unfinished Business: None

New Business:

A. Presentation by financial consultant Jamie Rachlin on issuance of bonds.

Jamie joined the meeting at 7:30 pm via zoom. Jamie gave a step-by-step walkthrough of how the bond process works. Detailing the state and federal laws that are to be followed along with explaining the rates, borrowing procedures and the repayment process. Zoom call ended at 8:14 pm.

B. Kent Floros from Chapman & Cutler LLP Bond Counsel spoke briefly regarding the ordinance question on the ballot. Everything looks good so far; he is waiting for a print copy to confirm everything from the county.

C. Adoption of Ordinance 2024-09-01, an ordinance determining the financing of certain library improvements in and for the Ella Johnson Memorial Public Library District, Kane County, Illinois. Annual Report of Receipts and Disbursements Fiscal Year 2023-2024

Motion by Trustee Dumoulin and seconded by Trustee Pokorny that the board adopt Ordinance 2024-09-01. The motion was approved by voice-vote consensus.

D. Transfer of the surplus from the Corporate Fund to the Special Reserve Fund for fiscal year 2023-2024.

Motion by Trustee Williams and seconded by Trustee Lattanzio that the board transfer the surplus of \$350,000 from the Corporate Fund to the Special Reserve Fund for fiscal year 2023-2024. Motion was approved by voice vote consensus.

E. Executive Session to select a person to fill a public office [5ILCS 120/2.(3)]

Motion by Trustee Dumoulin and second by Trustee Alberth to enter executive session at 8:22 pm. The motion was approved by voice-vote consensus.

Board returned to its regular meeting at 8:41 PM

Action as a result of Executive Session: None

Discussion: None

Adjournment: Trustee Lattanzio motioned for the meeting to be adjourned, seconded by Trustee Dumoulin. President Wallace adjourned the meeting at 8:42 p.m. Closing of the meeting was approved by voice-vote consensus.

The next Regular Board Meeting is at 7:00 pm on Monday, October 28, 2024.

Respectfully submitted,

Kimberly Luhman, Recording Secretary

Karen Williams, Board Secretary