

Ella Johnson Memorial Public Library
109 S. State Street, Hampshire, IL 60140
Regular Meeting of the Board of Trustees
October 24, 2022

Call to Order: President Barbara Brust called the regular meeting of the Board of Trustees to order at 7:00 pm.

Present: Trustees Barbara Brust, Linda Drendel, Pat Dumoulin, Suzanne Lattanzio, Judy Pokorny, and Linda Wallace.

Absent: Trustee Karen Williams

Staff Members: Executive Director Stephen Bero, Youth Services Manager/Assistant Director Heather Swanson, and Recording Secretary Kimberly Luhman.

Public: Kim Alberth.

Pledge of Allegiance: President Brust led those gathered in the Pledge of Allegiance.

Changes/Corrections to the Agenda: None

Questions/Comments-Public/Media: None

Approval of Minutes: Motion by Trustee Dumoulin and second by Trustee Drendel to approve the minutes from the Regular Meeting of the Board of Trustees held on September 26, 2022. Minutes were approved by voice-vote consensus.

Treasurer's Report:

- A.** Approval of Bills for October 2022 and Payrolls for September 2022. Motion by Trustee Wallace and second by Trustee Lattanzio to approve October bills in the amount of \$41,178.11 and the September 2022 payrolls in the amount of \$20,125.12.

Ayes: Trustees Brust, Drendel, Dumoulin, Lattanzio, Pokorny, and Wallace

Nays: None

Absent: Trustee Williams

Abstain: None

- B.** Financial Report-Trustees reviewed the monthly Financial Report prepared by J. Scott Chilton, CPA.

The two CDs that matured were moved to T-Bills. One was put in the Special Reserve and the other into the Operating/General Expense fund. The Board agreed to request the remainder of the money market be put into a three-month Treasury Bill.

Director's Report:

- A.** Department Reports
- B.** Circulation/Programming/Database Statistics
- C.** Friends Minutes-October 11, 2022

Executive Director Stephen Bero shared an update on the North wall. Verhaeghe has removed the old landscaping. GC Masonry came out and tuck-pointed and made other repairs to the brick. The next step is to

have the wall painted. Stephen will ask the painter for suggestions for a paint color. Verhaeghe Landscaping will be installing landscaping and will provide maintenance it as needed.

There will be a new program to recognize the outstanding performance of a staff member each month.

Trustee Pokorny shared how wonderful it is that our community really supports our programs at the library. Stitching on State and Goebbert's both contributed to such.

Friends of the Library book sale was the most successful one yet. Trustee Brust shared that the Friends members work tirelessly for the library.

President's Report: Trustee Brust attended the Book Sale and the Lunch and Learn at Nikkos. Trustee Brust also enjoyed the Cemetery Stories program despite the chilly evening. There was a great turn out and donuts and apple cider to enjoy afterwards.

Unfinished Business: None

New Business:

- A. Assignment of Election Official:** Motion by Trustee Dumoulin and second by Trustee Pokorny to appoint Executive Director Stephen Bero Election Official for Consolidated Election of April 2023. Approved by voice-vote consensus.
- B. Capital Assets Policy:** Discussed thoroughly and will be discussed again next month.
- C. Draft of Annual Levy:** Motion by Trustee Drendel and second by Trustee Dumoulin to approve scenario number 1 in the amount of \$1,203,000.00 for fiscal year 2022-2023 Tax Levy.

Ayes: Trustees Brust, Drendel, Dumoulin, Lattanzio, Pokorny, and Wallace

Nays: None

Absent: Trustee Williams

Abstain: None

Executive Session: Motion by Trustee Wallace and second by Trustee Drendel to enter executive session at 8:00 pm to discuss 5 ILCS 120/2(c) (5)-Consideration of the purchase or lease of real property for the use of the public body.

Ayes: Trustees Brust, Drendel, Dumoulin, Lattanzio, Pokorny, and Wallace

Nays: None

Absent: Trustee Williams

Board returned to regular meeting at 8:39 pm.

Action as a Result of Executive Session: None

Discussion: Trustee Dumoulin would like to have a Holiday party at the Dumoulin farm. Potentially, the date would be in January of 2023.

Adjournment: President Brust adjourned the meeting at 8:41pm.

The next Regular Board Meeting is at 7:00 pm on Monday, November 28, 2022

Respectfully submitted,

Kimberly Luhman, Recording Secretary

Judith Pokorny, Board Secretary