



ELLA JOHNSON MEMORIAL PUBLIC LIBRARY DISTRICT

YOUTH SERVICES LIBRARIAN

Position Details

Full Time or Part Time: Full Time

Hours: 37.5 hours/week; Weekdays with occasional evening and weekend hours.

Pay: Starting at \$25.00/hour

The Ella Johnson Memorial Public Library District in Hampshire, IL is looking for a detail-oriented, creative, enthusiastic and organized individual to provide excellent customer service to our patrons and collaborate with our talented staff. Walking on water is not required, but a sense of humor is.

Responsibilities include:

- Build and maintain a strong, current collection of youth materials.
- Plan, develop and coordinate educational and recreational programs for children.
- Work at front service desk when needed, providing reference and reader's advisory.
- Assist in the use of technology such as computers, e-readers, smart phones, tablets, printer, or copier.
- Performs other duties as assigned.

Requirements:

- Master's degree in Library Science (MLS/MLIS) from an American Library Association (ALA)-accredited institution.
- Previous experience in Youth Services preferred but not required.
- Ability to conduct a successful reference interview.
- Knowledge of technology, including computers, software, and e-readers.
- Excellent verbal and written communication skills with all ages.
- A team player who contributes to a positive work environment.
- Willingness to learn new skills and procedures; easily adaptable to change.

Students studying in Library Science are encouraged to apply.

Application Deadline: Until filled. **Application Note:** Print, complete and submit the EJMLD application (<https://www.ellajohnsonlibrary.org/career-opportunities>) along with a cover letter and resume to: Heather Swanson, Youth Services Dept. Manager, PO Box 429, Hampshire, IL 60140 or email to hswanson@ellajohnsonlibrary.org with subject line: Youth Services Librarian.