

**Ella Johnson Memorial Public Library**  
**109 S. State Street, Hampshire, IL 60140**  
**Regular Meeting of the Board of Trustees**  
**April 27, 2022**

**Call to Order:** President Barbara Brust called the regular meeting of the Board of Trustees to order at 7:00 pm. Present were trustees Pat Dumoulin, Suzanne Lattanzio, Matthew Mariani, Judy Pokorny, Linda Wallace, and Karen Williams. Also present were staff members Executive Director Stephen Bero, Youth Services Manager/Assistant Director Heather Swanson, and Recording Secretary Kimberly Luhman. Public present were none.

**Pledge of Allegiance:** President Brust led those gathered in the Pledge of Allegiance.

**Changes/Corrections to the Agenda:** Correction to Executive Meeting time to reflect 7:55 pm instead of indicated 7:47 pm, with Board Meeting adjourning at 7:56 pm instead of indicated 7:55 pm.

**Questions/Comments-Public/Media:** None

**Approval of Minutes:** Motion by Trustee Wallace and second by Trustee Mariani to approve the minutes from the Regular Meeting of the Board of Trustees held on March 28, 2022. Minutes were approved by voice-vote consensus.

**Treasurer's Report:**

- A.** Approval of bills- Motion by Trustee Wallace and second by Trustee Williams to approve March bills in the amount of \$29,506.94.

Ayes: Trustees Brust, Dumoulin, Lattanzio, Mariani, Pokorny, Wallace, and Williams  
Nays: None  
Absent: None

- B.** Financial Report-Trustees reviewed the monthly Financial Report prepared by J. Scott Chilton, CPA.

**Director's Report:**

- A.** Circulation/Programming/Database Statistics
- B.** Friends Minutes-April 5, 2022

Executive Director Stephen Bero shared an update on the North wall repairs. The Arbor Vitae trees will need to be removed per the repair service. Follow up with the township regarding removal will be needed. Our insurance company has been contacted regarding the wall damage. They should be coming out to look at it and see if we can put a claim in for the damages.

Data charts that were shared regarding social media show great info regarding increase in the usage.

Discussion regarding should we have a credit card machine available for patrons to pay fines, make copies or fax. Who absorbs the cost of fees? Many patrons want to use their credit cards but are unable to. Should we investigate this service?

Heather shared the many activities that are planned for the summer. With the State Street repairs and our building wall repair this summer, it has placed limits on in person library programs. Many activities are planned for the area parks and

forest preserves, and a non-drive-in movie are planned at Seyller Park. Steve the Sloth will be joining us in June. The Easter Egg Hunt that we did with the Park District had an amazing turnout. The free craft kits that are placed out each week are popular and enjoyed by our patrons.

Judy brought up about having a table next to the copier which would allow patrons to place items on while making copies.

**President's Report:** None

**Unfinished Business:** None

**New Business:**

- A.** Establishing Government/Municipality Credit Card at Heartland Bank. Executive Director Authorized to make changes to our account.

Motion by Trustee Pokorny and Seconded by Trustee Dumoulin.

Ayes: Trustees Brust, Dumoulin, Lattanzio, Mariani, Pokorny, Wallace, and Willams

Nays: None

Absent: None

- B.** Fines waved during Street Scape May 1, 2022, through September 1, 2022.

Motion by Trustee Pokorny and seconded by Trustee Lattanzio. Approved by voice-vote consensus.

- C.** Budge for Fiscal Year 2022-2023: Preliminary draft. Briefly discussed Tax Funds and Budget.

**Executive Session:** Motion by Trustee Mariani and second by Trustee Lattanzio to enter executive session at 8:38 pm to discuss 5 ILCS 120/2(c) (5)-Consideration of the purchase or lease of real property for the use of the public body.

Ayes: Trustees Brust, Dumoulin, Lattanzio, Mariani, Pokorny, Wallace, and Willams

Nays: None

Absent: None

Board returned to regular meeting at 9:28 pm.

**Action as a Result of Executive Session:** None

**Discussion:** None

**Adjournment:** President Brust adjourned the meeting at 9:30 pm.

The next Regular Board Meeting is at 7:00 pm on Monday, May 23, 2022

Respectfully submitted,

Kimberly Luhman, Recording Secretary

Judith Pokorny, Board Secretary